



School Board Meeting Minutes

Laurel Tree Charter School

11/2/2021 at 6 PM

<https://zoom.us/j/97199293884?pwd=Y1JBU2xWUTBvUGFOYIU1WUtKTDdMZz09>

Meeting ID: 971 9929 3884

Passcode: x2GGFp

1. **Call to Order:** 6:01 pm. Board in Attendance: Kimberley White, Emily Sommerman, John Scaglione, Liz Larsen, Star Mohatt, Kai Vaughan. Public in Attendance: Diane Woodford Moore. Staff in Attendance: Brenda Sutter.
2. **Adopt the minutes:** Motion to adopt the minutes was made by Emily Sommerman and seconded by John Scaglione. In favor: Emily Sommerman, John Scaglione, Liz Larsen, Star Mohatt, Kai Vaughan. Opposed: none. Abstentions: Kimberley White.
3. **Adjustments to the Agenda:** none
4. **Adoption of Agenda:** Motion to adopt the agenda was made by Kimberley White and seconded by Star Mohatt. In Favor: Kimberley White, Emily Sommerman, John Scaglione, Liz Larsen, Star Mohatt, Kai Vaughan. Opposed: none. Abstentions: none.
5. **Land Recognition:** *We recognize that we are on the unceded tribal territory of the Wiyot people. This recognition is a starting point for further conversation and education. We thank and honor these caretakers and carry their stewardship from time immemorial forward as part of the education of the next generation.*
6. **Recognitions:** none
7. **Public Comment on items before the board:** The public is invited to join in our discussions.
8. **Information/Discussion Items:**
 - a. Update on Property - The Planning Department has moved our meeting date to December. They have asked for a change to the driveway entrance. Brenda will share information on funding possibilities and plans for planting the food forest and putting up the fence. *We are investigating funding through the Office of Public School Construction as well as through Live Oak Bank (a USDA loan for charters). We will also continue to look for grants and other funding sources. Our food forest/windbreak*

will be planted by students the week of November 8th and the fencing should come shortly after that. We're using recycled old-growth redwood fencing.

- b. New indoor site for middle and high school. We have a space available for winter weather and will be moving back and forth between the McKinleyville property and the Valley East site as needed. *Information on the new site was shared. The Valley East site will be used as a winter weather site and is available to us through the end of April if we need it.*
- c. Budget - We were able to get the documentation we needed to show that more than 50% of our families qualify for free and reduced meals. This gives us more funding through the Supplemental/Concentration part of the LCFF Formula.
- d. Discussion on Back-to-School Night and other ways of connecting with families. *Brenda shared that teachers are really overloaded right now and need support. While we are making a concerted effort to share information with families through the Monday Note, email, phone calls, and SeeSaw, we are not able to hold an event like Back-to-School Night yet.*
- e. Safety Plan Review - Additional updates will be brought to the Board for discussion and approval. *Updates were shared. More suggestions were made concerning having emergency kits and binders traveling with teachers, and having emergency plans for off-site (or temporary site) locations.*
- f. First reading of Volunteer Handbook. The Board will do the first read-through and come back with revisions and suggestions. *Brenda read through and made minor revision suggestions. The Board will review and do a second reading next month.*
- g. Review of LCAP - Goal 4. Goal 4: Standards integrated into rich and rigorous hands-on, project-based, forest school curriculum. Desired Outcomes:
 - *Integrate Common Core standards within project-based learning.
 - *Create curriculum that is engaging and developmentally appropriate.
 - *Purchase state standards-aligned instructional materials.
 - *Create a learning environment where students thrive.
 - *Reduce suspension and expulsion rates through Restorative Practices and Mindfulness.

The Board reviewed LCAP Goal 4 and looked at where we are in our three-year goal cycle. While the pandemic has seriously set us back in several areas, we feel confident that we can meet our three-year goals and are moving forward in all areas.

9. Action Items:

1. Approval of the updated School Safety Plan. *Motioned to approve the latest updates to the School Safety Plan made by John Scaglione, seconded by Kai Vaughan. In Favor: Kimberley*

White, Emily Sommerman, John Scaglione, Liz Larsen, Star Mohatt, Kai Vaughan. Opposed: none. Abstentions: none.

2. Board must assert a state of emergency every month. It must state that it directly impacts the safety of our community to meet in person. *Motioned by Star Mohatt, seconded by Kai Vaughan. In Favor: Kimberley White, Emily Sommerman, John Scaglione, Liz Larsen, Star Mohatt, Kai Vaughan. Opposed: none. Abstentions: none.*

10. **Future Agenda Items:** Property, budget (first interim), Safety Plan, Volunteer Handbook, calendar.
11. **Next Board meeting:** Tuesday, December 7th at 6:00 pm. We also need to schedule a Public Hearing for our Educator Effectiveness Block Grant before November 19th.
12. **Adjournment:** 6:55 pm.